

EXPRESSION OF INTEREST

This is an Expression of Interest only:

submitting this form to the school does not mean that an enrolment has been accepted by the school.



GENERAL INFORMATION

A parent/guardian applying to enrol a child in a government school should complete this form. Only permanent residents of Australia and those children holding an approved visa subclass number are eligible to be enrolled in government schools.

It is a requirement of the Department of Education and Training that any information on suspensions and exclusions must be provided to the school at the time of applying to enrol a child. This information will help the school to provide your child with the appropriate support, if required. Children currently under suspension from a government school cannot be enrolled at another government school until the suspension period is over. Children who have previously been suspended or excluded from a government school may be required to enter into a behaviour management agreement with the school if enrolment is accepted.

The Principal of the school may cancel the enrolment of an enrolled student if the Principal is satisfied that:

- the enrolment was obtained by the giving of false or misleading information; or
- the Principal has not been advised of changes to the following:
 - usual place of residence
 - court orders pertaining to the child details of any conditions of the child that may call for special steps to be taken for the benefit or protection of the enrollee or other persons in the school
 - legal guardianship of the child

Please complete one form for each child and attach the following documentation:

- ☐ **Proof of address** (e.g electricity, water or gas bill, shire rates or lease agreement showing your name and usual place of residence).
- ☐ **Student's birth certificate or passport**
- ☐ **Immunisation record**
- ☐ **Copy of last school report**
- ☐ **Visa status (if applicable)**

CONFIDENTIALITY

The information provided on the Expression of Interest and the Enrolment Forms will be stored securely in local school and Departmental databases. The management of these databases is governed by State and Departmental policies to ensure security, privacy and confidentiality.

The Department of Education's Information Privacy and Security policy preclude this information from being used for any purpose other than to:

- determine whether your application for enrolment can be accepted;
- assist the school with addressing any needs for your child if enrolment is accepted; and
- comply with legal requirements or ministerial directions.

APPEALS

Should you disagree with a school's decision regarding your "Expression of Interest" you can appeal to the Regional Education Office in the district in which the school is located.

The Regional Education Office will then seek to verify whether the process for managing the enrolment decision at the school complied with departmental policies and guidelines. Prior to submitting an appeal, it is recommended that you contact the Principal or the Coordinator of Regional Operations at the Regional Education Office to discuss your grievance informally. Appeal forms are available from either the school or the District Education Office.

For parents of students with a disability – If you remain dissatisfied with the decision about placement of your child, you may request an independent review of the decision. You should put your request in writing to the Director General, through the relevant Regional Executive Director at your Regional Office. A Disabilities Advisory Panel will be convened to review the placement decision. An opportunity will be provided by the panel for you to present your case. The Regional Executive Director will be able to provide you with detailed information about the panel.

Student Name

Requested Year group

EXPRESSION OF INTEREST

Office use only:
Date received

D	D	M	M	Y	Y
---	---	---	---	---	---

STUDENT DETAILS

Student name

Date of birth

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Last School attended

Requested Year group

Parent/ Guardian Name

Relationship to child

Address

Postcode

email

Phone number

Aboriginal:

(please tick one)

☐ Yes ☐ No ☐ Prefer not to disclose

Reason for Application:

(please tick one)

☐ Moved into the area ☐ Other

Why do you wish for your child to attend this school?

Has your child previously been enrolled at Girrawheen Senior High School

(please tick one)

☐ Yes ☐ No

Please contact your previous school and obtain an attendance history for the previous 12 months

(Girrawheen Senior High School staff can assist with this)

Does your previous school have a psychological file for your child?

☐ Yes ☐ No

Has your child ever been in educational support?

☐ Yes ☐ No

Has your child ever qualified for in-school education assistant?

☐ Yes ☐ No

How often was your child away from school **last** year?

☐ Often ☐ Occasionally ☐ Not often

How often has your child been away from school **this** year?

☐ Often ☐ Occasionally ☐ Not often

Has your child ever participated in an alternative education program?

(eg sport, learning support, academic extension, special education, or behaviour)

☐ Yes ☐ No

details of alternative education program:

Has your child had involvement with any of the following:

Contact person

School Attendance Officer involved

☐ Yes ☐ No

Family and Children's Services involved

☐ Yes ☐ No

Juvenile Justice Officer

☐ Yes ☐ No

Youth Therapy Service/ Youth Link involved

☐ Yes ☐ No

Child & Adolescent Mental Health Services involved

☐ Yes ☐ No

AIEO

☐ Yes ☐ No

State Ward

☐ Yes ☐ No

Does your child have a Psychiatric Diagnosis? (eg ADHD) Please explain

Does the student speak any language other than English at home?

☐ No ☐ Yes, Aboriginal English ☐ Yes, other language

If yes, which language is spoken

Do you need a translator

☐ Yes ☐ No Language:

SCHOOL HISTORY

Please include a copy of your most recent school report

Year group enrolled in previous school
(please tick one)

Year 7

☐

Year 8

☐

Year 9

☐

Year 10

☐

Year 11

☐

Year 12

☐

BEHAVIOURAL

Has your child ever been suspended or excluded from school? ☐ Yes ☐ No

Has your child been involved in any of the following behaviours:

Please Explain

Threatening behaviour

☐ Yes☐ No

Verbal abuse (teachers/ students)

☐ Yes☐ No

Disruptive behaviours in class

☐ Yes☐ No

Bullying/ harassing students

☐ Yes☐ No

Victim of bullying/ harassment

☐ Yes☐ No

Anger management problems

☐ Yes☐ No

Anxiety attacks

☐ Yes☐ No

Graffiti

☐ Yes☐ No

How have previous schools tried to manage the above behaviours and which do you feel have been the most effective and least effective interventions?

Relocation within the class

Reward programs

Punishments

In-school suspension

Suspension

Parent contact/ involvement

Classroom management strategies
(specify)

Other

FAMILY

Who lives at home

Number of siblings

Placement in order of siblings

Relationship with parents (eg good, tense)

OTHER RELEVANT INFORMATION

I declare information provided on this form is true.

Parent/ Guardian Signature

Date

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---